



**Creative Minds International PCS
Accepting Applications
Counselor, SY 2016-17**

Creative Minds International Public Charter School (CMIPCS) is currently seeking a Counselor to provide individual, small-group, and classroom guidance services to students. Counselors observe children during classroom and play activities and confer with their teachers and parents to evaluate and support the children's strengths, weaknesses, or special needs. In conjunction with teachers, administrators, and outside providers the counselor will make sure that the curriculum addresses both the academic and the developmental needs of students.

About CMIPCS

CMIPCS is a tuition-free school located in NW Washington, DC, authorized to serve students from preschool through 8th grade. Now in its fifth year of operation, CMI serves 341 students in Preschool (3 year olds) through 6th grade. Beginning this school year, CMI expanded to include two 6th-grade classes, marking the opening of its new Middle School. Two sections of 7th grade will be added in 2017-2018 with 2 classes of 8th being offered in the subsequent year.

Our mission is to provide students with the foundational skills required for successful participation in a global society. CMI is a unique and dynamic working environment with a respectful and positive school culture. We offer a highly-engaging, international curriculum with project- and arts-based activities with an emphasis in STEAM that foster creativity, self-motivation, social and emotional development, and academic excellence.

The Position

- Provide individual counseling and group guidance/counseling for students, and families as needed;
- Provide counseling support to staff members as needed;
- Develop behavior-management plans and recommend specific instructional strategies for students;
- Receive training in Floortime and integrate the therapy practice into counseling;
- Integrate the arts into therapies, such as dance, visual arts and music where possible;
- Conduct assessments, analyze data, conduct observations, report data to team members, and write psychological evaluation;
- Serve as a member of the school multi-disciplinary team for the identification of special needs students and the development of interventions to address those needs;
- Serve as a consultant to school staff and parents on student needs;
- Complete caseload progress notes and comply with district compliance guidelines for timely completion of casework in the special education data system (SEDS);
- Provide various types of therapy based on student need, i.e. play therapy, arts therapy, social groups and Floortime therapy.

Desired Qualities

- Ability to analyze data to inform work and decision making, analyze and evaluate available data, assess student needs, and develop and implement procedures and policies to support student achievement;
- Ability to multi-task, follow-through and work as a member of a multi-disciplinary team;
- Strong collaborator;
- A positive attitude, enthusiasm, self-confidence, and flexibility;
- Ability to self-direct and prioritize among competing goals, exhibit flexibility, and drive results;
- Adept at thinking strategically, translating plans into action, and exhibiting excellent judgment;
- Excellent writing, verbal communication, and presentation skills with keen attention to detail;



- Strong commitment to urban education and the mission of Creative Minds International Public Charter School.

Minimum Qualifications

- Bachelor's degree required; Master's degree in school guidance and counseling preferred;
- At least two years of experience as a school-based guidance counselor, preferably in an urban school setting;
- Familiarity with student information systems;
- Experience with scheduling and reviewing student transcripts.

Why join CMIPCS?

Our mission is to provide students with the foundational skills required for successful participation in a global society by offering a highly engaging, international curriculum with project- and arts-based activities that foster creativity, self-motivation, social and emotional development, and academic excellence.

At CMIPCS you will join a staff uniquely committed to a vision of inclusion and equity for all types of learners. At CMIPCS you will find a team of educators who deeply believe that *all* students can learn and *will make a contribution to their community*. Our dedication to Arts-Integration allows for a creative and collaborative atmosphere, as classroom lead teachers, support staff, and enlightenment teachers all work together to plan engaging and enriching content that weaves the Arts into all subjects. At CMIPCS, we take seriously the idea that “no significant learning occurs without a significant relationship.” Each of our educators, regardless of role or responsibility, is committed to seeking out best practices for delivering instruction and responding to the academic and social-emotional needs of *all* children. The CMIPCS teacher is empathetic and welcoming of mistakes (both academic and behavioral) because CMIPCS educators know that mistakes lead to learning opportunities if children are held to high standards.

CMIPCS offers an exceptional and dynamic working environment with a positive and supportive culture including small class sizes (approximately 20), higher than average adult to student ratios, weekly and monthly professional development, comprehensive and generous benefits including medical, dental, 401K (with employer contributions), short and long term disability, life insurance, paid school holidays, personal and sick days, and parental and family leave, among others.

For more information about CMI, visit our website <http://www.creativemindspcs.org/> and follow us on [Twitter @cmipcs](#).

To Apply

A successful application will include a resume and a cover letter detailing relevant experience and qualifications for this position. Please submit the requested information to cmi.inclusion@creativemindspcs.org. We will only be contacting candidates selected for interviews and will require letters of recommendation and/or references for any candidates being considered for this position.

Note: Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time. Creative Minds International PCS is an Equal Opportunity Employer. Personnel are chosen on the basis of ability without regard to race, color, religion, sex, national origin, disability, marital status or sexual orientation, in accordance with federal and state law.